



## EMPLOYMENT APPLICATION

**PLEASE PRINT YOUR ANSWERS LEGIBLY**

Name \_\_\_\_\_ Date: \_\_\_\_\_

Current address \_\_\_\_\_  
Street City State Zip

How long have you lived there? \_\_\_ yrs. \_\_\_ months If less than 7 yrs: Previous City(s)/State(s) of residence \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Other (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Are you 18 years of age or older?  Yes  No

Position applied for  Finish Carpenter  Framing Carpenter  Painter  Laborer

Wages desired \$ \_\_\_\_\_ /hr (must be filled out) How many hours can you work weekly? \_\_\_\_\_

What date can you start? \_\_\_/\_\_\_/\_\_\_ How did you hear about us? \_\_\_\_\_

### SCHOOL HISTORY

| TYPE OF SCHOOL        | NAME OF SCHOOL | LOCATION | YEAR GRADUATED | MAJOR & DEGREE |
|-----------------------|----------------|----------|----------------|----------------|
| High School           |                |          |                |                |
| College               |                |          |                |                |
| Business/Trade School |                |          |                |                |

### MISCELLANEOUS

Have you ever been convicted of a felony?  No  Yes

If yes, please explain: \_\_\_\_\_

Do you have a valid driver's license?  Yes  No Do you have reliable transportation?  Yes  No

Driver's License # \_\_\_\_\_ State of issue: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Have you had any accidents during the past three years?  Yes  No How many? \_\_\_\_\_

Have you had any moving violations in the last three years?  Yes  No How many? \_\_\_\_\_  Operator  Commercial (CDL)

Have you ever been sited for driving under the influence of alcohol or any banned substance?  Yes  No

If yes, please explain: \_\_\_\_\_

**FOR OFFICE USE:**  Finish Carpenter  Framing Carpenter  Laborer  Painter

horer: \_\_\_\_\_ Interview: \_\_\_\_\_

A  
 R  
 M

## CONSTRUCTION SKILLS

Please rank your skill level on the trades below on a scale of 1-5, 5 being highest.

| Skill     | 5                        | 4                        | 3                        | 2                        | 1                        | No experience            |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Cabinets  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Framing   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brick     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Paint     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Doors     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stain     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Rafters   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Drywall   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Siding    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Decks     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stairs    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Electric  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Trim      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tile      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Railings  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Baths     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Windows   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Wallpaper | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Please mark the tools that you own and are willing to use on the job:

- |                                      |  |
|--------------------------------------|--|
| <input type="checkbox"/> Power miter | <input type="checkbox"/> Table saw       |
| <input type="checkbox"/> Skill saw   | <input type="checkbox"/> Cordless drill  |
| <input type="checkbox"/> Ladder      | <input type="checkbox"/> Pneumatic tools |
| <input type="checkbox"/> Compressor  | <input type="checkbox"/> Other: _____    |

## WORK EXPERIENCE

Please list your work experience beginning with your most recent job held. If you were self-employed, give firm name.

|  |                         |  |                              |
|--|-------------------------|--|------------------------------|
| Name of employer: _____<br>City/State: _____, _____<br>Phone number: (____) _____ - _____<br>Your last job title: _____<br>Reason for leaving (be specific): _____ | Name of last Supervisor | Employment Dates   | Pay or Salary                |
|  |                         | From: _____ / _____<br><small style="margin-left: 40px;">Month      Year</small><br>To: _____ / _____<br><small style="margin-left: 40px;">Month      Year</small> | Start: _____<br>Final: _____ |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:<br>_____<br>_____                   |                         |  |                              |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No   |                         |  |                              |

|  |                         |  |                              |
|--|-------------------------|--|------------------------------|
| Name of employer: _____<br>City/State: _____, _____<br>Phone number: (____) _____ - _____<br>Your last job title: _____<br>Reason for leaving (be specific): _____ | Name of last Supervisor | Employment Dates   | Pay or Salary                |
|  |                         | From: _____ / _____<br><small style="margin-left: 40px;">Month      Year</small><br>To: _____ / _____<br><small style="margin-left: 40px;">Month      Year</small> | Start: _____<br>Final: _____ |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:<br>_____<br>_____                   |                         |  |                              |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No   |                         |  |                              |

## REFERENCES

Please list two references other than relatives or previous employers.

|  |  |
|--|--|
| Name: _____<br>Position: _____<br>Company: _____<br>Address: _____<br>_____<br>Phone: (____) _____ - _____ | Name: _____<br>Position: _____<br>Company: _____<br>Address: _____<br>_____<br>Phone: (____) _____ - _____ |
|--|--|

**AGREEMENT and DISCLOSURE**  
(Please read carefully before signing)

I certify that I have personally completed this employment application and all the information on this application is accurate and complete to the best of my knowledge. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with *Century Builders LLC* creates an actual or implied contract of employment. I understand that if I accept employment with *Century Builders LLC* it will be an at-will basis. This means that either *Century Builders LLC* or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by *Century Builders LLC*. I release *Century Builders LLC* and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I agree to submit to physical, if requested by *Century Builders LLC*. I release *Century Builders LLC* and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I understand that *Century Builders LLC* will obtain one or more consumer reports or investigative consumer reports (or both) about me for employment purposes. These purposes may include hiring, contract, assignment, promotion, re-assignment, and termination. The reports will include information about my character, general reputation, personal characteristics, and mode of living.

*Century Builders LLC* will obtain these reports through a consumer reporting agency. The consumer reporting agency is Research Information Services LLC (RIS). RIS's address is 2741 39th St., Topeka, KS 66617. RIS's telephone number is (785) 235-6767.

To prepare reports, RIS may investigate my education, work history, professional licenses and credentials, references, address history, social security number validity, right to work, criminal record, lawsuits, driving record, credit history, and any other information with public or private information services.

I understand that I may obtain a copy of any report that RIS provides and RIS files about me by mail by providing identification to RIS. If I do, RIS will provide me help to understand files, including trained personnel and an explanation of any codes.

If RIS obtains any information by interview, I have the right to obtain a complete and accurate disclosure of the scope and nature of the investigation performed.

My signature below certifies my acknowledgement and receipt of this disclosure.

**Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

*Century Builders LLC is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure that opportunity for employment with Century Builders LLC depends solely on your qualifications.*

**Submit your completed application to our business office located at:**  
**1210 Lamar Dr.**  
**Richmond, Tx. 77469**  
**(281) 971-8580**